

Vendor Application

St. John Catholic School Athletic Boosters Craft / Vendor Show

Saturday, November 9, 2024 9:00 AM—3:00 PM

Business Name: \_\_\_\_\_

Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Space Selection (applications first come, first served basis. Electricity is very limited):

_____ 10X6 (Hallway without electricity) @ \$45.00 ea.	\$ _____
_____ 10X6 (Hallway WITH electricity) @ \$50.00 ea.	\$ _____
_____ 10X6 (Library without electricity) @ \$45.00 ea.	\$ _____
_____ 10X6 (Library WITH electricity) @ \$50.00 ea.	\$ _____
_____ 10X8 Cafeteria spots( With electricity) @ 60.00 ea.	\$ _____
_____ 10X8 Cafeteria (without electricity) @ 50.00 ea.	\$ _____

Type of product you are selling:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Requests (we will try our best to accommodate requests but there are no guarantees):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Set up date (circle one):

FRIDAY NIGHT

SATURDAY MORNING

Total enclosed: \$ \_\_\_\_\_

\*\*\*\*\*CRAFT / VENDOR SHOW USE ONLY\*\*\*\*\*

Check# \_\_\_\_\_ Check amt. \_\_\_\_\_ Craft Type Category: \_\_\_\_\_

#of Spaces: \_\_\_\_\_ Space #: \_\_\_\_\_

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### **Application Directions**

1. Applications can be submitted via US Mail or dropped off in the school office between 8:00 AM – 4:00 PM
2. All spaces, including spaces with electricity requests, will be met on a first come, first serve basis.
3. Enclose a check made payable to: **St. John Fenton Athletic Boosters.**
4. Please write check for the full amount. If we are unable to meet your needs we will refund your money. Checks will not be cashed unless you are accepted to the show. Library will be used as an overflow for vendors if necessary.
5. Mail applications to :  
St. John Catholic School, Attn: Craft Show, 514 Lincoln St., Fenton, MI 48430  
Questions: Email us at [danderson@siseducation.com](mailto:danderson@siseducation.com)

### **General Information**

1. Exhibitors must bring their own table/chairs/power cords/power strips, and they must be arranged to prevent trip hazards.
2. All tables must be covered.
3. No refunds will be given for cancellations on or after September 1, 2024. No refunds for no-shows.
4. Set up is Friday night (November 8<sup>th</sup>) between 6-8:00 pm. Help will be available Friday night for unloading your items. Saturday morning (November 9<sup>th</sup>) set up time is between 7-8:45 am. Your space must be ready by 8:45 am.
5. Please move your vehicle to the farthest parking locations away from the school. Do not block any sidewalks or fire lanes.
6. Do not block the aisle or doors.
7. You must stay for the entire show. Do not pack up/tear down early.
8. If you are unable to attend, please let us know. You may not transfer or sell your space.
9. Vendors are responsible for any loss or damage to their property or work.
10. You will be contacted via email for all communications regarding the craft show.